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2 **MINUTES OF THE CENTRAL WASATCH COMMISSION (“CWC”) BUDGET/**
3 **FINANCE/AUDIT COMMITTEE MEETING HELD ELECTRONICALLY ON**
4 **WEDNESDAY, OCTOBER 20, 2021, AT 9:00 A.M.**
5

6 **Present:** Chair Jeff Silvestrini, Councilor Jim Bradley
7

8 **CWC Staff:** Executive Director Ralph Becker, Deputy Director Blake Perez,
9 Communications Director Lindsey Nielsen, Office Administrator/Manager
10 Kaye Mickelson
11

12 **Others:** Phoebe McNeally
13

14 **Excused:** Mayor Harris Sondak
15

16 **OPENING**
17

18 **1. Mayor Jeff Silvestrini will Conduct the Meeting as Chair of the Budget/Finance/Audit**
19 **Committee.**
20

21 Chair Jeff Silvestrini called the meeting to order at 9:04 a.m. and welcomed those present.
22

23 The Legislature, pursuant to Section 52-4-207(4), required the Committee to make a
24 determination, which was as follows:
25

26 ‘Notice is hereby given that the Central Wasatch Commission will hold a
27 Budget/Finance/Audit Committee Meeting at approximately 9:00 a.m., or soon
28 thereafter, on Wednesday, October 20, 2021. In view of the current COVID-19
29 pandemic, this committee meeting will occur electronically, without a physical
30 anchor location, as authorized by Utah Code Ann. 52-4-207(4). The public may
31 remotely hear the open portions of the meeting through live broadcast at the
32 following link. Once registered, attendees will receive an email with a personal
33 meeting access link.’
34

35 **1ST QUARTER FINANCIALS FISCAL YEAR 2021-2022**
36

37 **1. Committee will Review First Quarter Financials with Comments.**
38

39 This information was received by committee members previously: no discussion.
40

1 **REQUEST 2021-2022 FISCAL YEAR BUDGET AMENDMENT**

2
3 **1. Budget Amendment Total - \$63,651. Information Provided in Packet.**

4
5 Chair Silvestrini reported that the 2021-2022 Fiscal Year Budget Amendment related to the
6 Environmental Dashboard and the Visitor Use Study. Deputy Director, Blake Perez reported that
7 Resolution 2021-09 was included in the packet for review. One piece of the budget amendment
8 was to bring \$50,000 over from reserves to fund Phase II of the Visitor Use Study. That \$50,000
9 was originally budgeted for Phase I of the Visitor Use Study but was put back into reserves after
10 obtaining State appropriations. The request was to take that \$50,000 out of reserves to begin to
11 fund the second phase of the study. The second portion of the budget amendment is \$13,651 for
12 the Environmental Dashboard. Mr. Perez stated that there was a gap in the new work plan and the
13 money would cover that. The total budget amendment is \$63,651.

14
15 If the Budget/Finance/Audit Committee moved forward with a positive recommendation to the
16 CWC Board, a public hearing would be opened and official action would take place during the
17 November 1, 2021, CWC Board Meeting. Councilor Jim Bradley felt the direction was
18 appropriate.

19
20 **MOTION:** Councilor Bradley moved to forward a positive recommendation to the CWC Board
21 for Resolution 2021-09 Approving the 2021-2022 Fiscal Year Budget Amendment, \$50,000 for
22 the Visitor Use Study, and \$13,651 for the Environmental Dashboard. Chair Silvestrini seconded
23 the motion. The motion passed with the unanimous consent of the Committee.

24
25 **METROPOLITAN WATER DISTRICT OF SALT LAKE AND SANDY: 2022 EX-**
26 **OFFICIO CENTRAL WASATCH COMMISSION MEMBER**

27
28 **1. The Budget/Finance/Audit Committee will Discuss the Metropolitan Water District**
29 **of Salt Lake and Sandy Joining the Central Wasatch Commission as a 2022 Ex-Officio**
30 **Member.**

31
32 **a. December 6, 2021, CWC Board Meeting Action Item.**

33
34 Chair Silvestrini reported that the Metropolitan Water District of Salt Lake and Sandy was
35 interested in joining the CWC as an Ex-Officio Member. Executive Director, Ralph Becker
36 explained that the Metropolitan Water District of Salt Lake and Sandy has a vital interest in the
37 Wasatch Mountains and were actively involved in Mountain Accord. The Metropolitan Water
38 District of Salt Lake and Sandy has also been heavily involved in the Stakeholders Council through
39 the participation of Annalee Munsey.

40
41 Mr. Becker reported that a few months earlier the Metropolitan Water District of Salt Lake and
42 Sandy approached the CWC about contributing financially to the Visitor Use Study. Those
43 discussions led to the Metropolitan Water District of Salt Lake and Sandy potentially becoming
44 an Ex-Officio Member of the CWC Board. They had settled on a \$15,000 contribution that could
45 serve as an initial membership dues fee. Mr. Becker reported that he and CWC Chair, Chris

1 Robinson had a meeting scheduled with Michael DeVries and Ms. Munsey to discuss the idea in
2 detail.

3
4 If this was something that was considered desirable by the CWC Board, staff would explore what
5 that Ex-Officio membership might look like as well as an appropriate contribution rate.
6 Mr. Becker believed that the Metropolitan Water District of Salt Lake and Sandy's expertise and
7 involvement may be of value. Since there were budget implications to this decision, it was
8 important that the Budget/Finance/Audit Committee Members weigh in on the idea. This item is
9 tentatively scheduled on the December 2021 CWC Board Meeting agenda.

10
11 Councilor Bradley asked for further details about the Metropolitan Water District of Salt Lake and
12 Sandy. Mr. Becker explained that it is a separate entity that was formed with the creation of Deer
13 Creek Reservoir to provide an outside source of water for the valley. Chair Silvestrini reported
14 that it used to be the Metropolitan Water District of Salt Lake, but Sandy joined later. Mr. Becker
15 stated that Sandy had water in Parleys Canyon and Little Cottonwood Canyon and so the district
16 combined the resources of Salt Lake City and Sandy into one place.

17
18 Councilor Bradley wondered it would just be one member brought onto the CWC Board, which
19 was confirmed. Chair Silvestrini noted that the Metropolitan Water District of Salt Lake and Sandy
20 is a special district and an independent taxing entity. Chair Silvestrini felt that watershed
21 protection was one of the main principles of the Mountain Accord and a priority for the CWC. As
22 a result, it made sense for watershed interests to be represented. The only other Ex-Officio
23 Member currently on the Board is from Utah Transit Authority ("UTA"). His only concern was
24 that other interest groups, like ski resorts or property owners, may object to the fact that watershed
25 protection may be elevated with an Ex-Officio Member being part of the CWC discussions. Chair
26 Silvestrini had no objection to the Metropolitan Water District of Salt Lake and Sandy being an
27 Ex-Officio Member, but it was something to be discussed at the Board level. Councilor Bradley
28 agreed and had no problem with them coming on board.

29
30 Mr. Becker noted that when the Stakeholders Council was formed, one of the defining differences
31 between Stakeholders Council membership and the CWC as a whole, was governmental and non-
32 governmental. Since Metropolitan Water District of Salt Lake and Sandy has an important
33 influence and stake in what happens in the mountains, an exception was made for their membership
34 in the Stakeholders Council even though they are a governmental jurisdiction. Mr. Becker added
35 that when the Stakeholders Council recently looked at new Chair and Vice-Chair positions,
36 Ms. Munsey was universally supported but there was an issue because she is a jurisdictional
37 representative. In many ways, the Ex-Officio status would clean up the Council.

38
39 Chair Silvestrini wondered if the Metropolitan Water District of Salt Lake and Sandy would
40 remain a member of the Stakeholders Council. Mr. Becker anticipated that they would leave the
41 Stakeholders Council but there had only been preliminary discussions with Ms. Munsey related to
42 that. Chair Silvestrini suggested that the Budget/Finance/Audit Committee make a
43 recommendation to the CWC Board and that more robust discussions take place at that level.

1 **MOTION:** Chair Silvestrini moved to forward a positive recommendation to the CWC Board for
2 the Ex-Officio Status of the Metropolitan Water District of Salt Lake and Sandy. Councilor
3 Bradley seconded the motion. The motion passed with the unanimous consent of the Committee.
4

5 **CONTINGENCY FUND ALLOCATION**

6 7 **1. The Budget/Finance/Audit Committee will Discuss Approving Funding for the Short-** 8 **Term Project Beaver Dam Analog Project (Action).**

9 10 **a. \$1,500**

11
12 Communications Director, Lindsey Nielsen reported that the Short-Term Projects Committee
13 consists of Councilor Bradley, Councilor Max Doilney, and Councilor Marci Houseman. The
14 Committee met in April 2021 to review the short-term project finalists. The Beaver Dam Analog
15 Project at Willow Heights Lake was amongst the finalist projects that the Committee was excited
16 about. Ultimately, the project was not chosen to be funded because the project lead did not have
17 the work permit necessary to begin the work at the time of the application submittal. As a result,
18 it was unclear whether the project would be completed within the defined timeline.
19

20 A few weeks earlier, the project lead reached out to the CWC and mentioned some new
21 developments for the project. Ms. Nielsen reported that the permit had been procured and the cost
22 of project materials was heavily discounted. CWC Staff contacted all of the Short-Term Projects
23 Committee Members about the update and asked if they felt the \$1,500 project should be approved.
24 All Short-Term Projects Committee Members expressed their support. If approved and allocated,
25 the \$1,500 would allow the project to be completed within the working year. Ms. Nielsen
26 explained that the funding would come out of the contingency fund. Office
27 Administrator/Manager, Kaye Mickelson explained that taking the money from contingency
28 would leave \$50,000 in the Short-Term Project Fund for the next round of projects in the spring.
29

30 **MOTION:** Councilor Bradley moved to forward a positive recommendation to the CWC Board
31 for the Short-Term Project Beaver Dam Analog Project, \$1,500. Chair Silvestrini seconded the
32 motion. The motion passed with the unanimous consent of the Committee.
33

34 **ENVIRONMENTAL DASHBOARD UPDATE**

35 36 **1. Lindsey Nielsen will Provide the Committee with a Brief Update on the Status of the** 37 **Environmental Dashboard.**

38
39 Ms. Nielsen explained that the previously discussed budget amendment included \$13,651 for the
40 Environmental Dashboard. That funding is to cover a gap in the new work plan that was received
41 from the project team at the University of Utah. Ms. Nielsen reported that the project continued
42 to move forward. She recently sat in on the final element data group session, where the project
43 team met with experts in the field of wildlife and ecology for the Wasatch Mountains.
44

45 Another major development was that the project team and CWC Staff had considered bringing the
46 outward-facing dashboard, or the interface, in-house. Ms. Nielsen reminded Committee Members

1 that the CWC considered contracting with ESRI to host the Environmental Dashboard. There had
2 been a lot of consideration and the idea was to bring the development in-house, which would
3 streamline the process of maintenance and hosting. She noted that there would be a more robust
4 update shared during the November 1, 2021, CWC Board Meeting.

5
6 Ms. Mickelson explained that a Resolution had been passed that would have involved a \$10,700
7 payment to ESRI in May 2022. That would be canceled. Ms. Nielsen stated that the ESRI payment
8 would have been an ongoing annual fee for the hosting of the dashboard through the ESRI
9 platform. By bringing the development and hosting in-house, the ongoing hosting fee would be
10 eliminated and the Environmental Dashboard would be part of the CWC website. The initial
11 payment would be similar, but afterward, there would be no need for the hosting fee.

12
13 **ADJOURN MEETING**

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15 **1. Adjourn Board Meeting**

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17 **MOTION:** Councilor Bradley moved to adjourn. Chair Silvestrini seconded the motion. The
18 motion passed with the unanimous consent of the Committee.

19
20 The Central Wasatch Commission Budget/Finance/Audit Committee Meeting adjourned at
21 approximately 9:34 a.m.

1 *I hereby certify that the foregoing represents a true, accurate, and complete record of the Central*
2 *Wasatch Commission Budget/Finance/Audit Committee Meeting held Wednesday, October 20, 2021.*
3

4 *Teri Forbes*

5 Teri Forbes

6 T Forbes Group

7 Minutes Secretary

8

9 Minutes Approved: _____