

Wasatch Summit
Executive Committee Meeting #10
October 14, 2013
3:30 pm

Location:
Sheldon D. Richins Library, 1885 W. Ute Blvd, Park City

DRAFT Agenda

1. Informational Items
 - a. Funding/ILA – Mike Grodner
 - b. Financial Report – Mike Grodner
 - c. Plan for Economic Analysis – Laynee

2. Introductions
 - a. Jeff Heilman, Parametrix
 - b. Michael Gallis, MG&A
 - c. Executive Committee Introductions

3. Project Initiation, Organization & Decision-Making Structure – Laynee, Jeff Heilman, Michael Gallis (the following are discussion points to be covered)
 - a. What is our assessment of the project?
 - b. What is project initiation?
 - i. Why take the time to do it?
 - ii. What outcomes can we expect after the project initiation phase?
 - c. What are we going to do during the project initiation phase?
 - i. Assess interests
 - ii. Organize participants
 - iii. Organize information
 - iv. Decision-making structure
 - v. Communications and public relations plan
 - d. Open discussion – facilitated by Laynee or Ben McAdams

4. Meeting Schedule:
 - a. November 11 (Location TBD. Note this is on Veterans Day) – suggest 2:30-5:00 pm
 - b. December 9 (Location TBD) – suggest 2:30-5:00 pm
 - c. January 13th – suggest 2:30-5:00 pm