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3 **MINUTES OF THE CENTRAL WASATCH COMMISSION (“CWC”) EXECUTIVE/**
4 **BUDGET/AUDIT COMMITTEE MEETING HELD ON MONDAY, SEPTEMBER 18,**
5 **2023, AT 3:30 P.M. THE MEETING WAS CONDUCTED WITH A VIRTUAL OPTION**
6 **AT THE CWC OFFICES LOCATED AT 41 NORTH RIO GRANDE STREET, SUITE 102,**
7 **SALT LAKE CITY, UTAH.**
8

9 **Present:** Chris Robinson, Chair
10 Mayor Jeff Silvestrini
11 Laura Briefer
12 Carl Fisher
13 John Knoblock
14 Patrick Shea
15

16 **Staff:** Lindsey Nielsen, Executive Director
17 Samantha Kilpack, Director of Operations
18

19 **Opening**
20

21 **1. Chair Christopher F. Robinson will Call the Meeting to Order and Welcome**
22 **Committee Members and the Public.**
23

24 Chair Chris Robinson called the Executive/Budget/Audit Committee Meeting to order at 3:30 p.m.
25

26 **2. Chair Christopher F. Robinson will Call for a Motion to Approve the Minutes from**
27 **the July 27, 2023, Meeting.**
28

29 **MOTION:** Mayor Silvestrini moved to APPROVE the July 27, 2023, Executive/Budget/Audit
30 Committee Meeting Minutes. Chair Robinson seconded the motion. The motion passed with the
31 unanimous consent of the Committee.
32

33 **3. Staff Announcements.**
34

35 **A. Samantha Kilpack has been Hired as the Director of Operations and Mia**
36 **McNeil has been Hired as the Community Engagement Coordinator.**
37

38 Executive Director, Lindsey Nielsen, reported that the hiring process spanned approximately two
39 months. Several applications were received for the open positions within the CWC, which
40 included the newly formed Director of Operations position and the Community Engagement
41 Coordinator position. Due to the efforts of the Selection Committee, an offer was made to

1 Samantha Kilpack for the Director of Operations position. Mia McNeil previously served as the
2 Community Engagement Intern and applied for the Community Engagement Coordinator position.
3 She expressed enthusiasm for the organization and was chosen to fulfill that role.
4

5 Ms. Kilpack introduced herself and reported that she spent much of her career in the grocery
6 industry but sustainability was something that she cares deeply about. As a result, she went back
7 to school to earn her MBA and ultimately applied for the position. She was thrilled to be part of
8 the organization to assist in the protection and care of the Central Wasatch. The Committee
9 Members welcomed Ms. Kilpack to the organization.
10

11 **B. The Youth Council Application Period is Now through September 28.**
12

13 Ms. Nielsen reported that Youth Council applications could be submitted until September 28,
14 2023. Applications can be found on the CWC website as well as on various social media platforms.
15 Anyone who meets the criteria can apply to join the Youth Council. She explained that the criteria
16 state that all applicants must be between the ages of 16 and 30 and have an interest in the CWC
17 organization as well as an interest in conserving the Central Wasatch. Additionally, applicants
18 must have a desire to be involved in issues pertaining to transportation and the economy.
19

20 **4. Stakeholders Council Update.**
21

22 **A. Executive/Budget/Audit Committee Ex-Officio Members and Stakeholders**
23 **Council Leadership, John Knoblock and Carl Fisher will Provide an Update**
24 **on the Activities of the Stakeholders Council for the Executive/Budget/Audit**
25 **Committee.**
26

27 **i. Stakeholders Council Leadership will Discuss What they Intend to**
28 **Present to the Board on October 2, 2023, with the**
29 **Executive/Budget/Audit Committee.**
30

31 Stakeholders Council leadership, John Knoblock, and Carl Fisher were present to share
32 information about the Stakeholders Council. Mr. Fisher shared information about the Systems
33 Committees and explained that at the July 2023 Stakeholders Council Meeting, the Council voted
34 to have Systems Committees related to the economy, environment, recreation, and transportation.
35 The intention was to get back to the Systems Groups established by the Mountain Accord. They
36 had been working with CWC Staff to create a Systems Committee survey and Mountain Accord
37 survey. It went out to all Stakeholders Council Members. The survey would make it possible to
38 break Council Members into those groups. Leadership for the Committees would be established
39 during the next Stakeholders Council Meeting. There has been a good level of survey engagement
40 thus far, with 27 responses out of the 35 Stakeholders Council Members. He expressed concerns
41 that the ski areas had not participated in the survey. He wondered if it would be possible for the
42 CWC Board to encourage participation from the ski areas.
43

44 In the survey, there were questions about the Mountain Accord. Stakeholders Council leadership
45 wanted to know if the Council Members believed the document was still relevant to the
46 Stakeholders Council. Mr. Fisher reported that most Council Members believe the Mountain

1 Accord is still important and relevant. A question was raised regarding whether there were things
2 that needed to be updated within the Mountain Accord. Recommendations were made and he
3 expected those to impact much of the work of the Systems Committees. Those notes and
4 recommendations will be brought forward to the CWC Board at the next meeting.

5
6 Mr. Knoblock reported that there would be a hybrid type of system where there would still be other
7 Stakeholders Council subcommittees that do not fall into the Systems Committee categories. For
8 example, the Millcreek Canyon Committee has done a lot of beneficial work. He reported that a
9 lot is happening in Millcreek Canyon, including the Federal Lands Access Program (“FLAP”)
10 Grant work and the proposed shuttle program. Ms. Nielsen prepared a Feasibility Proposal for the
11 U.S. Forest Service to outline how a shuttle in Millcreek Canyon might operate. At this point, the
12 Forest Service had concerns about parking and associated costs. Some of the details needed to be
13 further refined to potentially move that work forward.

14
15 Millcreek Canyon Committee Members suggested potential parking locations, including north of
16 where the glass recycling area was. Mr. Knoblock wondered if there was support from Millcreek
17 to look into those possibilities. Mayor Silvestrini was willing to help look into the parking
18 locations and assist in engaging the Granite School District with respect to parking at either
19 Eastwood Elementary or Skyline High School. On weekends and during the summer months, he
20 believed it was appropriate to utilize the space that was not being used.

21
22 Mr. Knoblock reported that there is an 18-acre parcel at the base of Millcreek Canyon that was
23 being sold for approximately \$2.3 million. There could potentially be three large homes built on
24 the property. The property is located near the fee booth on the north side of the road. Mr. Knoblock
25 wanted to somehow see that parcel move into public hands rather than be developed into homes at
26 the base of Millcreek Canyon. He asked Mayor Silvestrini for assistance looking into that further.
27 There was a desire to find out whether utilities were available to determine if the land is
28 developable. That would make the difference between the parcel being worth somewhere in the
29 low \$200,000s or the \$2 million range.

30
31 Mayor Silvestrini stated that there has already been communication with the realtor about the
32 developability of the property with respect to Millcreek ordinances and slope issues. He offered
33 to assist and look into the matter further. Both Salt Lake County and Millcreek had an interest in
34 protecting the site around the fee booth, so there would be a lot of engagement. Mr. Knoblock
35 reported that the Committee spoke to Wendy Fisher from Utah Open Lands.

36
37 Mr. Knoblock informed the Executive/Budget/Audit Committee that there was a desire to pursue
38 a Conservation Easement at Camp Tracy. There was concern that the Boy Scouts might sell off
39 the property to developers in the future. Chair Robinson offered to assist with that. As for the ski
40 resorts not being involved in the Systems Committees, he wanted to speak to Stakeholders Council
41 leadership at some point to better understand the dynamic. Mayor Silvestrini added that he might
42 be able to assist with the Boy Scouts matter as well since Camp Tracy has been used for some city
43 camping events and programming. He believed it would be possible to reach out.

1 **5. Discussion of Scheduled Sandy City Council Presentation.**

2
3 **A. CWC Staff and Chair Robinson are Planning to Present to the Sandy City**
4 **Council on September 26.**

5
6 **i. The Executive/Budget/Audit Committee will Discuss the Goals of that**
7 **Presentation, and who from the Board will Accompany Staff.**
8

9 Chair Robinson and Mayor Silvestrini would accompany Ms. Nielsen at the Sandy City Council
10 Meeting on September 26, 2023. It was noted that Mayor Silvestrini had spoken to Marci
11 Houseman already. In addition, Mayor Zoltanski supported the CWC request. Mayor Silvestrini
12 believed Ms. Houseman would be an advocate for the organization at the meeting and was
13 confident that Mayor Zoltanski would be as well. In terms of concerns about divisions on the
14 Sandy City Council, he felt Ms. Houseman would be a strong ally there.
15

16 Ms. Nielsen identified what Mayor Zoltanski requested be addressed during the presentation.
17 There needed to be specific information about how the CWC benefits Sandy City. She requested
18 that the presentation cover the shuttle program that the CWC funded through the Short-Term
19 Projects Grant Program with Wasatch Backcountry Alliance as well as the bus bypass service.
20 The bus bypass service has been extremely successful in the two years that it has operated. She
21 still needed to obtain the specific numbers to illustrate how travel times on the ski bus had been
22 reduced as a result of the bypass service. Mayor Zoltanski also requested an overview of the
23 feedback Ms. McNeil received at the Heritage Festival. The presentation would close with a
24 request for the Sandy City Council to fund the budgeted Sandy City contribution.
25

26 Chair Robinson asked that Ms. Nielsen lead the presentation. He could fill in gaps or share
27 additional context with the City Council. He asked about the feedback received during the
28 Heritage Festival. Ms. Kilpack noted that according to Ms. McNeil, it was a fairly small event.
29 There were only three sign-ups for the newsletter because there were not a lot of attendees.
30

31 **6. Discussion of a Potential Budget Amendment.**

32
33 **A. CWC Staff will Present the Current and Approved 2023/2024 Budget for the**
34 **Executive/Budget/Audit Committee to Review and Discuss the Possible Need**
35 **for a Budget Amendment.**
36

37 Chair Robinson suggested that a potential budget amendment be discussed in early October. He
38 wanted to see what the results of the presentation to the Sandy City Council would be before
39 making any final decisions. He reported that there were some adjustments Ms. Nielsen thought
40 needed to be made where money would be shifted among different categories. Ms. Nielsen
41 reported that the currently approved Fiscal Year budget was written with other staffing
42 expectations in mind. The CWC is not over budget, but the organization is operating differently
43 than what was specifically called for in the budget. Chair Robinson and Mayor Silvestrini could
44 decide whether the budget should be amended.
45

1 Mayor Silvestrini explained that the requirements for a budget amendment only come into play if
2 there is an increase or decrease in revenue that is material. If the Sandy City contribution is not
3 what was budgeted for, that reduction in revenue would be the appropriate subject of a budget
4 amendment. He did not believe a budget amendment was legally necessary for what was described
5 by Ms. Nielsen. However, it was worth explaining the situation to the full CWC Board.
6

7 Laura Briefer asked for additional clarity about what Ms. Nielsen described. Ms. Nielsen reported
8 that there was a line item that referenced an Intern. During this fiscal year, it was not anticipated
9 that an Intern would be hired. The description of where the money was going could be changed
10 from Intern to Community Engagement Coordinator. As for the CWC Staff salaries, those were
11 currently lower than previously anticipated. The benefits would change slightly as well based on
12 the change in the salaries. Mayor Silvestrini suggested adding transparency by breaking the CWC
13 Staff salaries out and making the amounts clear. There were expenses involved with a budget
14 amendment, in terms of publishing notices. He did not think it was necessary to spend money on
15 an administrative amendment since it was not required and the organization is currently under
16 budget. He stressed the desire for transparency. Chair Robinson stated that the matter could be
17 shared during the CWC Board Meeting. Ms. Briefer noted that if a budget amendment is required
18 to accommodate revenue changes, it would make sense to address the administrative changes at
19 that time as well. Ms. Nielsen reiterated that CWC Staff salaries are under budget. It would be
20 mentioned during the Executive Director Report.
21

22 **7. 2023 CWC Board Retreat Scheduling.**

23 **A. CWC Staff will Present Two Proposed Dates for a December Annual Board** 24 **Retreat for Committee Consideration.** 25 26

27 Chair Robinson reported that there had been conversations about holding the CWC Board Retreat
28 in December. This would also be discussed during the CWC Board Meeting. Ms. Nielsen reported
29 that a few different dates had been considered. It was possible to cancel the CWC Board Meeting
30 in December to hold a CWC Board Retreat. However, that was not the preferred option because
31 it was the last time before the start of the new year that business could be done.
32

33 Since there was a desire to hold the December 4, 2023, CWC Board Meeting, it was suggested that
34 the CWC Board Retreat be held on December 14 or December 15 instead. Ms. Nielsen checked
35 with the Silver Fork Lodge and either of those dates would be fine with them to host the Retreat.
36 She wondered if there was a preference between those two dates. Mayor Silvestrini reported that
37 a Salt Lake County Conference of Mayors Meeting is scheduled for December 14, 2023. He would
38 not be available on that date. It seemed that December 15, 2023, would be better. Chair Robinson
39 was hopeful that the CWC Board Retreat could take place in the morning. On the afternoon of
40 December 15, 2023, he has a meeting with the Utah Local Governments Trust. He suggested that
41 the CWC Board Retreat be from 8:30 a.m. to 1:00 p.m. Ms. Briefer did not know Mayor
42 Mendenhall's schedule for those dates but it tends to be very full and the commute to Brighton is
43 time-consuming. She wondered if there would be better participation in a more central location.
44

45 Mayor Silvestrini noted that Millcreek City Hall would be open by that date. There is a meeting
46 room on the top floor of that building that could be used by the CWC. Ms. Briefer thought that

1 would be easier for many CWC Board Members as well as interested members of the public. She
2 pointed out that the CWC Board Retreat is a bit more difficult to do virtually. Chair Robinson
3 wanted to see the New Millcreek City Hall offices. There was a preference to look into that option
4 and potentially hold the CWC Board Retreat on December 15, 2023, in the morning.

5
6 Ms. Nielsen stated that another potential date for the CWC Board Retreat was December 8, 2023.
7 Chair Robinson was available in the morning and afternoon on that date. Ms. Nielsen pointed out
8 that if the December 8, 2023, date was preferred, there would be two CWC Meetings in one week,
9 which might be a lot for CWC Board Members. Chair Robinson asked that a poll be sent out to
10 CWC Board Members to determine which date was preferred for the Retreat. Ms. Briefer
11 suggested that the regular CWC Board Meeting work be conducted at the end of the Retreat. This
12 could be done on December 8, 2023, instead of the regular December 4, 2023, date.

13
14 Ms. Nielsen offered to send out a poll with different options, which included the morning of
15 December 8, 2023, with a truncated CWC Board Meeting agenda at the end, and the morning of
16 December 15, 2023. Chair Robinson thought it made sense to cancel the December 4, 2023, CWC
17 Board Meeting and truncate the CWC Board Meeting agenda at the end of the Retreat.

18
19 **8. October Board Meeting Agenda Review.**

20
21 **A. CWC Staff will Present the Draft October CWC Board Meeting Agenda for**
22 **Committee Review and Consideration.**

23
24 Chair Robinson reported that Ms. Nielsen had sent a draft of the October CWC Board Meeting
25 agenda. He wanted some opinions from the Executive/Budget/Audit Committee on a few items.
26 The draft agenda was reviewed, which included the Executive Director Report. Chair Robinson
27 noted that a letter was drafted from the Stakeholders Council in opposition to the Parleys Canyon
28 Mine. Legal Counsel, Shane Topham, put it in the form of a Resolution. Mayor Zoltanski asked
29 that there be a presentation from the Division of Air Quality on the gravel pit.

30
31 Chair Robinson asked if the Committee Members were supportive of a presentation from the
32 Division of Air Quality. Mayor Silvestrini noted that the approval authority sits with the Division
33 of Air Quality and a preliminary finding stated that they would issue a permit for the mine. The
34 public comment was opened and a number of organizations opposed the permit and provided
35 reasons for why the analysis appeared to be flawed. He was not sure what the Division of Air
36 Quality would state, other than that comments were being reviewed.

37
38 Mr. Fisher did not believe it would hurt to have the Division of Air Quality present their process
39 as that could be informative for the public and the CWC Board. When the CWC Board previously
40 received the request from the Stakeholders Council to engage, the public comment period had just
41 elapsed. If the CWC was willing to send a letter to the Governor, Speaker, and Senate President
42 about rules and laws related to gravel pits and other intensive activities, that would be a worthwhile
43 pursuit. Mr. Fisher felt it needed to be clearly communicated to State lawmakers that it was
44 important to improve the regulation of those types of activities.

1 It was necessary to determine whether the Executive/Audit/Budget Committee was supportive of
2 a presentation from the Division of Air Quality at the next CWC Board Meeting. Additionally,
3 there needed to be a discussion about the Resolution that was prepared. It could potentially be the
4 subject of a letter to leadership. Alternatively, it would be possible to craft a new document.
5 Ms. Briefer felt that some leadership communication would be beneficial. If the Division of Air
6 Quality was willing to come to the meeting and talk about their process, she thought it made sense
7 to allow that. It was determined that a representative from the Division of Air Quality would
8 attend. As for the Resolution, there was support for that as it was well-written and balanced.

9
10 The next item on the CWC Board Meeting agenda related to the Visitor Use Study. Dr. Jordan
11 Smith would present the data at that time. There would also be time for questions and answers.
12 The final item before the Public Comment period was a review of the Stakeholders Council
13 information. There were also Action Items listed, such as the Employment Agreements for the
14 new members of CWC Staff. There was also a Resolution that would allow Ms. Kilpack to sign
15 on the Zions Bank account. The Committee Members expressed support for the draft agenda.

16
17 Mr. Fisher shared additional comments about the Parleys Canyon Mine. He hoped that one of the
18 CWC Board Members would ask if any of the comments received during the Division of Air
19 Quality process might cause the Division of Air Quality to re-run some of their air quality models.
20 Chair Robinson believed it would be possible to allow Stakeholders Council leadership to ask
21 questions as well as CWC Board Members. Ms. Nielsen reported that there might be some
22 additional Action Items on the meeting agenda related to the ski bus bypass service. Mr. Knoblock
23 wondered if it would be possible to address the status of the Utah Department of Transportation
24 (“UDOT”) Little Cottonwood Canyon Environmental Impact Statement (“EIS”), such as the Phase
25 I implementation as well as the Utah Transit Authority (“UTA”) bus service. It might be possible
26 to have a transportation-related item added to the meeting agenda. Chair Robinson noted that Ex
27 ex-officio member Carlton Christensen could share an update about UTA. There was discussion
28 about streamlining the draft agenda so all necessary discussions could occur.

29
30 **9. Public Comment.**

31
32 *Patrick Shea* believed UDOT would be the driving force on the buses. It might be worth finding
33 out whether UDOT or UTA would be best to speak to about the bus services. Chair Robinson
34 heard something similar, which was that UDOT would lead the primary charge unless it is
35 delegated to others. It was a good time to have a conversation with those involved.

36
37 **Closing**

38
39 **10. Chair Robinson will Call for a Motion to Adjourn the Executive/Budget/Audit**
40 **Committee Meeting.**

41
42 **MOTION:** Mayor Silvestrini moved to ADJOURN. Chair Robinson seconded the motion. The
43 motion passed with the unanimous consent of the Committee.

44
45 The Central Wasatch Commission Executive/Budget/Audit Committee Meeting adjourned at
46 approximately 4:30 p.m.

1 *I hereby certify that the foregoing represents a true, accurate, and complete record of the Central*
2 *Wasatch Commission Executive/Budget/Audit Committee Meeting held Monday, September 18,*
3 *2023.*

4

5 Teri Forbes

6 Teri Forbes

7 T Forbes Group

8 Minutes Secretary

9

10 Minutes Approved: _____