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3 **MINUTES OF THE CENTRAL WASATCH COMMISSION (“CWC”) BOARD MEETING**  
4 **HELD MONDAY, MAY 2, 2022, AT 3:30 P.M. THE MEETING WAS CONDUCTED BOTH**  
5 **IN-PERSON AND VIRTUALLY VIA ZOOM. THE ANCHOR LOCATION WAS**  
6 **MILLCREEK CITY HALL – 3330 SOUTH 1300 EAST – MILLCREEK, UTAH, 84106.**  
7

8 **Board Members:** Chair Christopher F. Robinson  
9 Mayor Jeff Silvestrini  
10 Mayor Erin Mendenhall (participated virtually)  
11 Mayor Dan Knopp  
12 Mayor Roger Bourke (participated virtually)  
13 Mayor Mike Weichers  
14 Commissioner Annalee Munsey, Ex-Officio Member (participated virtually)  
15

16 **Staff:** Ralph Becker, CWC Executive Director  
17 Blake Perez, CWC Deputy Director  
18 Lindsey Nielsen, CWC Communications Director  
19 Kaye Mickelson, CWC Office Administrator  
20 Shane Topham, Legal Counsel  
21

22 **Excused:** Mayor Monica Zoltanski  
23 Mayor Nann Worel  
24 Commissioner Carlton Christensen, Ex-Officio Member  
25

26 **Others (all virtual):** Laura Briefer  
27 Steve Van Maren  
28 Danny Richardson  
29 Mimi Levitt  
30 Jacob Minas  
31 Carolyn Keigley  
32 Chris Cawley  
33 Serena Yau  
34 Evelyn Everton  
35 Mike Marker  
36 Patrick Shea  
37 Sandy Wingert  
38 Randy Doyle  
39 Patrick Nelson  
40 Barbara Cameron  
41 Josh Van Jura  
42 Ned Hacker

1 Bob Kollar  
2 Chris Adams  
3 Dennis Goreham  
4 Will McCarvill  
5 925-849-7768  
6

7 **OPENING**  
8

9 **1. Chair of the Board Christopher F. Robinson will Open the CWC Board Meeting.**  
10

11 Chair Chris Robinson called the meeting to order at 3:30 p.m. He reported that the Central Wasatch  
12 Commission (“CWC”) Board Meeting was being held at Millcreek City Hall.  
13

14 **2. (Action) The Board will Consider Approving the Minutes of the April 4, 2022, Board**  
15 **Meeting.**  
16

17 **MOTION:** Mayor Silvestrini moved to APPROVE the Minutes of the April 4, 2022, Board Meeting.  
18 Mayor Knopp seconded the motion. The motion passed with the unanimous consent of the Board.  
19

20 **3. (Action) Consideration of Resolution 2022-19 Expressing Gratitude to Council Member**  
21 **Max Doilney for His Work and Service to the Central Wasatch Commission.**  
22

23 Chair Robinson reported that the Resolution thanks Max Doilney for his work on the CWC. Mayor  
24 Jeff Silvestrini read Resolution 2022-19 into the record. He noted that he had spoken to Mr. Doilney  
25 at the Spring Utah League of Cities and Towns (“ULCT”) Convention and was able to express his  
26 appreciation to him in person at that time. Mr. Doilney stated that he would miss the CWC work but  
27 felt strongly that it was best if the Mayor of Park City, Nann Worel, participates in the organization.  
28 Mayor Silvestrini agreed but noted that he would miss Mr. Doilney.  
29

30 **MOTION:** Mayor Silvestrini moved to APPROVE Resolution 2022-19 – Expressing Gratitude to  
31 Council Member Max Doilney for his work and service to the Central Wasatch Commission. Mayor  
32 Knopp seconded the motion. The motion passed with the unanimous consent of the Board.  
33

34 **CLOSED SESSION**  
35

36 **1. Chair Robinson will Invite the Board to Commence a Closed Session to Discuss the**  
37 **Character, Professional Competence, or Physical or Mental Health of an Individual,**  
38 **Authorized by Utah Code Annotated 52-4-205-(1)(a).**  
39

40 Chair Robinson reported that there was a need for a Closed Session. The meeting would take place  
41 across the hall in the Promise Training Room and those attending via Zoom would use a new link.  
42

43 **MOTION:** Mayor Knopp moved that the CWC Board go into Closed Session to Discuss the  
44 Character, Professional Competence or Physical or Mental Health of an Individual, Authorized by  
45 Utah Code Annotated 52-4-205(1)(a). Mayor Weichers seconded the motion. Vote on motion:  
46 Mayor Knopp-Aye; Mayor Silvestrini-Aye; Mayor Weichers-Aye; Mayor Mendenhall-Aye; Mayor  
47 Bourke-Aye; Chair Robinson-Aye. The motion passed unanimously.  
48

1 **CLOSED SESSION ENDS**

2  
3 The Closed Session ended.

4  
5 **CWC BOARD MEETING RECONVENES**

6  
7 The CWC Board reconvened following the Closed Session.

8  
9 **CENTRAL WASATCH COMMISSION LEADERSHIP AND COMPENSATION.**

10  
11 1. **Chair Robinson will Lead the Board in a Discussion Regarding Leadership of the**  
12 **Central Wasatch Commission in Light of the Pending June 30, 2022, Retirement of**  
13 **Current Executive Director, Ralph Becker.**

14  
15 Chair Robinson reported that the current Executive Director, Ralph Becker, would retire effective  
16 June 30, 2022, at the end of the fiscal year. Office Administrator, Kaye Mickelson would retire at  
17 that time. There had been discussions about what to do moving forward. The  
18 Executive/Budget/Audit Committee and a few others interviewed Deputy Director, Blake Perez and  
19 Communications Director, Lindsey Nielsen. The proposal was for Mr. Perez and Ms. Nielsen to serve  
20 as Executive Directors. The exact titles would be discussed further but the intention was to have an  
21 Executive Director oversee the administration and another oversee policy.

22  
23 The current compensation for Mr. Perez and Ms. Nielsen is \$87,000 plus benefits. It was important  
24 to determine compensation for their new roles. The rates of compensation would be added to the  
25 tentative budget. The budget would be adopted at the June 6, 2022, CWC Board Meeting. The level  
26 of compensation being discussed was \$100,000 plus benefits. Employment Agreements would be  
27 drafted and brought back at the next meeting. The agreements would be for one year but were  
28 automatically renewable unless terminated with written notice.

29  
30 Ms. Nielsen thanked the CWC Board for their consideration. Both she and Mr. Perez were excited  
31 to work together and continue the mission of the organization. She looked forward to taking on her  
32 new role. Mr. Perez echoed the comments shared and thanked the CWC Board. Chair Robinson  
33 stated that Ms. Nielsen and Mr. Perez are loyal, dedicated, smart, and passionate staff members, who  
34 are committed to the Central Wasatch. He felt that this was the best path forward.

35  
36 **STAKEHOLDERS COUNCIL UPDATE.**

37  
38 1. **Stakeholders Council Leadership will Provide a Monthly Update to the Board.**

39  
40 Chair Robinson reported that at the last CWC Board Meeting, it was determined that there would be  
41 participation from Stakeholders Council leadership. Will McCarvill and Barbara Cameron were  
42 present to share comments. Ms. Cameron overviewed the names of those voted in as Stakeholders  
43 Council subcommittee members at the April 20, 2022, Stakeholders Council Meeting. Normally, the  
44 appointments are reviewed in January, but they were pushed back due to the CWC Situational  
45 Assessment with Common Ground Institute (“CGI”). The Stakeholders Council has a broad range of  
46 individuals, agencies, and non-profits. There are both voting and non-voting members on the  
47 Stakeholders Council subcommittees. The subcommittees included the following:  
48

- 1 • Millcreek Canyon Committee;
- 2 • Trails Committee;
- 3 • Preservation Committee.

4  
5 Ms. Cameron reported that the subcommittees are important for outreach, engagement, and policy  
6 decisions. Mr. McCarvill reported that there was increased interest and participation on the  
7 Stakeholders Council subcommittees. He felt comfortable knowing that there would be yearly  
8 approval for the Chair, Vice-Chair, and Voting Member positions. There may be additional  
9 opportunities for participation, such as the travel plan for Big Cottonwood Canyon. Local planning  
10 was important, and he wondered if it was possible to move forward with something like that.

11  
12 Resolution 2022-25 – A Resolution Releasing and Appointing Members of the Stakeholders Council  
13 was shared. It stated that Carolyn Wawra, Erin Bragg, Annalee Munsey, and Nate Furman would be  
14 released from the Stakeholders Council, and Jennifer Eden, Danny Richardson, Joanna Wheelton,  
15 and Serena Yau would be added to the Stakeholders Council. Ms. Yau introduced herself to the CWC  
16 Board. It was noted that she attended the last Stakeholders Council Meeting. She represents the Salt  
17 Lake Climbers Alliance and was interested in dispersed recreation use. Mr. Richardson explained  
18 that he has a long-term background in the Utah ski industry and was excited to be part of the  
19 Stakeholders Council. Ms. Cameron informed the CWC Board that the next Stakeholders Council  
20 Meeting was a special meeting related to the Visitor Use Study.

## 21 22 **COMMITTEES AND PROJECTS.**

### 23 24 1. **Executive/Budget/Audit Committee – CWC Treasurer/Secretary Jeff Silvestrini will** 25 **Update the Board on the Tentative Budget for FY 22/23 (Copy Included in the Meeting** 26 **Materials Packet) for Action at the End of the Meeting.**

27  
28 Mayor Silvestrini presented the Tentative Budget for the Fiscal Year 2022/2023. There were some  
29 blanks to fill in, which included the salaries for employees. The tentative budget could now be  
30 updated to include \$100,000 for the Executive Directors and a stipend for an Intern. Mayor Silvestrini  
31 explained that the budget work began in March 2022. Work had been done with CWC Staff and there  
32 had been discussions with the Executive/Budget/Audit Committee. The tentative budget assumed  
33 revenues from each of the member jurisdictions at the same levels as in past years, with the exception  
34 of Salt Lake County, which was no longer part of the CWC. The budget contained revenue from  
35 appropriations and contributions. The expenditures included continued expenses related to the Visitor  
36 Use Study, Environmental Dashboard, and short-term projects. He noted that the budget assumed  
37 there would be a slight reduction in the reserves, but it would not be dramatic.

38  
39 Mayor Silvestrini reported that the tentative budget had total revenue of \$869,001 with total expenses  
40 for operations at \$474,276. The total expenses for projects were presented as \$394,517. As a result,  
41 the total expenses the budget reflected were \$368,793.11. There was one item that still needed to be  
42 discussed. However, after speaking to CWC Staff, it was determined that there could be a budget  
43 amendment later on. He explained that it would be beneficial to add the sixth element to the  
44 Environmental Dashboard, which would incorporate the information from the Visitor Use Study. The  
45 estimate for that work was approximately \$32,300. Arrangements would need to be made to fund  
46 that in the future. At the current time, that money was not included in the budget.

1 **PUBLIC COMMENT**

2  
3 Chair Robinson opened the public comment period.

4  
5 *Mr. McCarvill* was in support of adding the sixth element to the Environmental Dashboard. He was  
6 grateful that the organization recognized that humans also impacted the Central Wasatch.

7  
8 There were no further comments. The public comment period was closed.

9  
10 **COMMISSIONER COMMENT**

11  
12 Mayor Roger Bourke asked that the next CWC Board Meeting include a progress report related to the  
13 Visitor Use Study. Mr. Perez noted that there was a full agenda for the June 6, 2022, CWC Board  
14 Meeting. There would be a rollout of the Environmental Dashboard and a presentation from the U.S.  
15 Forest Service. However, he could ask Dr. Jordan Smith from Utah State University about potential  
16 dates. He explained that there would be a briefing on the Visitor Use Study at the May 18, 2022,  
17 Stakeholders Council Meeting. The meeting would take place from 3:00 p.m. to 5:00 p.m. The  
18 meeting information or meeting recording could be distributed to CWC Board Members.

19  
20 Mayor Dan Knopp was happy that the Transportation Committee had been reconstituted. The  
21 discussions would be largely focused on Big Cottonwood Canyon. He reported that there would be  
22 a meeting with the Utah Department of Transportation (“UDOT”) on May 5, 2022. He believed  
23 UDOT wanted the Committee to work through their program and as a result, he would propose that  
24 the Transportation Committee work with Wasatch Front Regional Council (“WFRC”) and UDOT  
25 and stay within their program. He felt there would be more of a result with that approach.

26  
27 Mayor Mike Weichers believed the leadership of Mr. Perez and Ms. Nielsen was needed. He was  
28 grateful that they were both willing to collaborate, work together, and move the organization forward.  
29 Mayor Silvestrini noted that he had not participated in the Committee that formally interviewed  
30 Mr. Perez and Ms. Nielsen, but he did meet with them individually. He supported hiring from within  
31 and looked forward to working with them both as they stepped into their new roles. Mayor Silvestrini  
32 added that Ms. Mickelson had been a wonderful resource and was grateful for her work.

33  
34 Chair Robinson asked that the Stakeholders Council membership and subcommittee chart be shared.  
35 The chart also outlined the CWC Committees, such as the Transportation Committee, Short-Term  
36 Projects Committee, Legislative Committee, and Executive/Budget/Audit Committee. He asked that  
37 the organizational chart be modified to incorporate the Executive Directors and the respective division  
38 of labor. The organizational chart would be ready ahead of the June 6, 2022, CWC Board Meeting.

39  
40 **ACTION ITEMS**

41  
42 1. **Consideration of Resolution 2022-20 Approving Entry into Independent Contractor**  
43 **Agreements for Legal, Financial, Auditing, Lobbying, and Transcription Services.**

44  
45 Chair Robinson explained that Resolution 2022-20 would approve entry into an Agreement for  
46 Services with Lobbyist, Casey Hill; Legal Counsel, Shane Topham; Auditor, Greg Ogden;  
47 Accountant, Dave Sanderson; and Transcriptionist, Teri Forbes. Mayor Silvestrini noted that the  
48 Executive/Budget/Audit Committee had discussed the functions. All of the providers had delivered

1 excellent service to the organization. There were some increases, based on requests and negotiations,  
2 but the agreements were all essentially the same. He explained these were critical services.

3  
4 **MOTION:** Mayor Knopp moved to APPROVE Resolution 2022-20 - Approving Entry into  
5 Independent Contractor Agreements for Legal, Financial, Auditing, Lobbying, and Transcription  
6 Services. Mayor Weichers seconded the motion. The motion passed with the unanimous consent of  
7 the Board.

8  
9 **2. Consideration of Resolution 2022-21 Approving Entry into the Third Amendment to an**  
10 **Interlocal Cooperation Agreement with Utah State University for a Visitor Use Study**  
11 **for Big and Little Cottonwood Canyons.**  
12

13 Chair Robinson reported that Resolution 2022-21 was an amendment to the Interlocal Agreement  
14 with Utah State University for the Visitor Use Study. CWC Staff recommended that action be  
15 postponed until the end of the calendar year. Mr. Perez explained that this had been referenced earlier  
16 by Mayor Silvestrini and the amendment related to the sixth element.

17  
18 **MOTION:** Mayor Silvestrini moved to TABLE Resolution 2022-21 – Approving Entry into the  
19 Third Amendment to an Interlocal Cooperation Agreement with Utah State University for a Visitor  
20 Use Study for Big and Little Cottonwood Canyon. Mayor Knopp seconded the motion. The motion  
21 passed with the unanimous consent of the Board.

22  
23 **3. Consideration of Resolution 2022-22 Approving Entry into the Fourth Amendment to**  
24 **an Interlocal Cooperation Agreement with the University of Utah for the Environmental**  
25 **Dashboard.**  
26

27 Chair Robinson reported that Resolution 2022-22 was an amendment to the Interlocal Cooperation  
28 Agreement with the University of Utah for the Environmental Dashboard. It had to do with ongoing  
29 maintenance for the Environmental Dashboard. The total amount was \$18,480.

30  
31 **MOTION:** Mayor Knopp moved to APPROVE Resolution 2022-22 – Approving Entry into the  
32 Fourth Amendment to an Interlocal Cooperation Agreement with the University of Utah for the  
33 Environmental Dashboard. Mayor Silvestrini seconded the motion. The motion passed with the  
34 unanimous consent of the Board.

35  
36 **4. Consideration of Resolution 2022-23 Tentatively Adopting a Tentative Budget for the**  
37 **Period of 1 July 2022 through 30 June 2023; Providing for Public Inspection of Such**  
38 **Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of**  
39 **Such Budget; and Providing for Publication of Such Public Hearing.**  
40

41 Chair Robinson reported that Resolution 2022-23 related to the adoption of the tentative budget.

42  
43 **MOTION:** Mayor Silvestrini moved to APPROVE Resolution 2022-23 – Tentatively Adopting a  
44 Tentative Budget for the Period of 1 July 2022 through 30 June 2023; Providing for Public Inspection  
45 of Such Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of Such  
46 Budget; and Providing for Publication of Such Public Hearing. Mayor Weichers seconded the  
47 motion. The motion passed with the unanimous consent of the Board.

1 **5. Consideration of Resolution 2022-24 Approving Execution and Delivery of a “Public**  
2 **Entity Resolution” to the Office of the Utah State Treasurer.**  
3

4 Chair Robinson explained that Resolution 2022-24 related to a Public Entity Resolution to the Office  
5 of the Utah State Treasurer. This would allow the organization to continue to invest funds in the  
6 Public Treasurers’ Investment Fund (“PTIF”). He recommended approval of the Resolution.  
7

8 **MOTION:** Mayor Silvestrini moved to APPROVE Resolution 2022-23 – Approving Execution and  
9 Delivery of a “Public Entity Resolution” to the Office of the Utah State Treasurer. Mayor Knopp  
10 seconded the motion. The motion passed with the unanimous consent of the Board.  
11

12 **6. Consideration of Resolution 2022-25 Releasing and Appointing Members of the**  
13 **Stakeholders Council.**  
14

15 Chair Robinson reported that Resolution 2022-25 would release and appoint members of the  
16 Stakeholders Council. The information had been reviewed earlier in the CWC Board Meeting.  
17

18 **MOTION:** Mayor Knopp moved to APPROVE Resolution 2022-25 Releasing and Appointing  
19 Members of the Stakeholders Council. Mayor Weichers seconded the motion. The motion passed  
20 with the unanimous consent of the Board.  
21

22 **7. Consideration of Resolution 2022-26 Approving Short-Term Projects and Associated**  
23 **Funding.**  
24

25 Chair Robinson reported that Resolution 2022-26 related to the approval of short-term projects. The  
26 Resolution would grant \$51,250 to nine different short-term projects. There was \$50,000 in the  
27 budget for short-term projects, but the CWC was able to make adjustments to allow for the additional  
28 \$1,250. The list of awarded short-term projects was shared with those present. Ms. Nielsen explained  
29 that the short-term projects call for ideas was opened in early March and closed in early April. From  
30 that call for ideas, 17 submissions were received. CWC Staff along with staff from the Forest Service  
31 and Salt Lake City Public Utilities reviewed the initial list of submissions. After that review, the list  
32 was whittled down to 15 submissions. Those were then reviewed further by the Short-Term Projects  
33 Committee on April 14, 2022, which resulted in the following recommendations:  
34

- 35 • Cottonwood Canyons Foundation, 2022 Tri-Canyon Trail Deferred Maintenance and Invasive  
36 Weed Control Project (\$7,500);
- 37 • Salt Lake Climber's Alliance, Jacob's Ladder Trail Reroute to Lone Peak Cirque (\$5,000);
- 38 • Wasatch Backcountry Alliance, Shuttle Program (\$15,000);
- 39 • Utah Division of Wildlife Resources, Willow Heights Pond Beaver Reintroduction (\$2,000);
- 40 • Trails Utah, BCC to Ferguson BST Completion (\$4,000);
- 41 • Utah Open Lands, Bonanza Flat Trailhead Transit (\$15,000);
- 42 • Friends of Alta, Friends of Alta Junior Ranger Activity Book (\$750);
- 43 • Private Citizen, Rattlesnake Gulch Bicycle Parking (\$1,000); and
- 44 • Save Our Canyons, Wasatch Wilderness Stewardship and Education Project (\$1,000).  
45

46 Mayor Weichers was appreciative of all the submissions and wished the CWC was able to completely  
47 fund them. He noted that the Short-Term Projects Committee did its best to determine where the

1 funds could be best used. Mayor Bourke echoed those comments. The Short-Term Projects  
2 Committee Meeting had gone well, and it did not take long to agree on the recommendations.

3  
4 **MOTION:** Mayor Knopp moved to APPROVE Resolution 2022-27 – Approving Short-Term  
5 Projects and Associated Funding. Mayor Weichers seconded the motion. The motion passed with  
6 the unanimous consent of the Board.

7  
8 **8. Consideration of Resolution 2022-27 Approving Signers on Zions Bank Accounts.**

9  
10 Chair Robinson reported that Resolution 2022-27 related to signers for the Zions Bank accounts. This  
11 would approve Chair Robinson, Mayor Silvestrini, and Mr. Perez as signers.

12  
13 **MOTION:** Mayor Weichers moved to APPROVE Resolution 2022-27 – Approving Signers on  
14 Zions Bank Accounts. Mayor Knopp seconded the motion. The motion passed with the unanimous  
15 consent of the Board.

16  
17 **ADJOURN BOARD MEETING**

18  
19 **1. Chair of the Board Christopher F. Robinson will Close the CWC Board Meeting.**

20  
21 **MOTION:** Mayor Knopp moved to ADJOURN the CWC Board Meeting. Mayor Mendenhall  
22 seconded the motion. The motion passed with the unanimous consent of the Board.

23  
24 The meeting adjourned at 5:30 p.m.



1 *I hereby certify that the foregoing represents a true, accurate, and complete record of the Central*  
2 *Wasatch Commission Board Meeting held Monday, May 2, 2022.*

3

4 Teri Forbes

5 Teri Forbes

6 T Forbes Group

7 Minutes Secretary

8

9 Minutes Approved: \_\_\_\_\_